Vacation Policy:

Objective: Ensure that all employees have adequate periods of rest, contributing to the maintenance of health and well-being, as well as promoting a balance between professional and personal life.

Entitlement to Vacation: Each employee is entitled to 30 consecutive days of vacation per year, after completing the acquisition period of 12 months of work.

Acquisition Period: It is the time an employee needs to work to be entitled to vacation, which begins on the date of admission and is completed after 12 months.

Enjoyment Period: It is the period in which the employee enjoys their vacation. This period must be communicated at least 30 days in advance.

Division of Vacation: Vacations can be divided into up to three periods, one of which cannot be less than 14 consecutive days and the others cannot be less than 5 consecutive days each.

Remuneration: The employee will receive the full amount of their vacation pay plus one-third constitutional addition, as provided by law.